



### **Cookie Policy**

A cookie is a small text file which is placed onto your computer (or other electronic device) when you access [www.LetHQ.co.uk](http://www.LetHQ.co.uk) (Website) and [www.LetHQportal.co.uk](http://www.LetHQportal.co.uk). We use cookies on these sites to:

Recognise you whenever you visit this Website (this speeds up your access to the Website as you do not have to log in each time), make your online experience more efficient and enjoyable, apply a discount, voucher or referral code if applicable upon account registration.

The information we obtain from our use of cookies will not usually contain your personal data. Although we may obtain information about your computer or other electronic device such as your IP address, your browser and/or other internet log information, this will not usually identify you personally. In certain circumstances we may collect personal information about you but only where you voluntarily provide it (e.g. by completing an online form) or where you purchase goods or services from us.

In most cases we will need your consent in order to use cookies on this Website. The exception is where the cookie is essential in order for us to provide you with a service you have requested (e.g. to enable you to put items in your shopping basket and use our check-out process).

#### **CONSENT**

If you visit our website when your browser is set to accept cookies, we will interpret this as an indication that you consent to our use of cookies and other similar technologies as described in this website cookie policy. If you change your mind in the future about letting us use cookies, you can modify the settings of your browser to reject cookies or disable cookies completely.

#### **THIRD-PARTY COOKIES**

We work with third party suppliers who may also set cookies on our Website, for example Google Analytics. These third party suppliers are responsible for the cookies they set on our Website. If you want further information please go to the website for the relevant third party. You will find additional information in the table below.

## DESCRIPTION OF COOKIES

We use Google Analytics which is a web analytics service provided by Google Inc which uses cookies to show us how visitors found and explored our websites, and how we can enhance their experience. It provides us with information about the behaviour of our visitors (e.g. How long they stayed on the website, the average number of pages viewed) and also tells us how many visitors we have had.

## HOW TO TURN OFF COOKIES

If you do not want to accept cookies, you can change your browser settings so that cookies are not accepted. If you do this, please be aware that you may lose some of the functionality of this website. For further information about cookies and how to disable them please go to the Information Commissioner's webpage on cookies: <https://ico.org.uk/for-the-public/online/cookies/>.